

# ACCESS for ELLs Reporting Webinar

May 6, 2025

Student Assessment Services

Melanie Manares, English Proficiency Assessment Coordinator

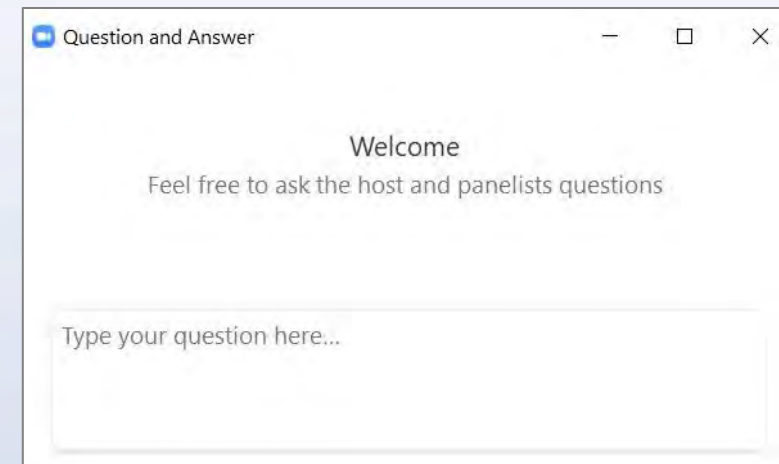
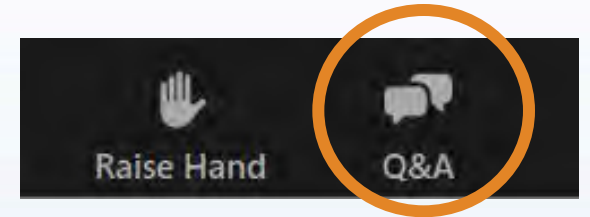
Shannon Cullen, MCAS Test Administration Coordinator

Robert Pelychaty, Manager of Inclusive Assessment



# Logistics for This Session

- Questions may be asked at any time using the **Q&A** feature on the Zoom Webinar screen.
  - Questions about a specific student should be sent by email to [access@mass.gov](mailto:access@mass.gov).
  - Some questions may be covered during the course of the presentation.
  - Answers will be provided in the Q&A feature.



# Directing Your Questions

## **MA Department of Elementary and Secondary Education (DESE)**

[access@mass.gov](mailto:access@mass.gov) 781-338-3625

- Policies and program management
- Benchmarks, progress targets, and attainment indicators (Reporting Elements)

## **WIDA Consortium**

[help@wida.us](mailto:help@wida.us) 866-276-7735

- Standards, training, and test development

## **Data Recognition Corporation (DRC)**

[WIDA@DataRecognitionCorp.com](mailto:WIDA@DataRecognitionCorp.com) 855-787-9615

- Technology, WIDA AMS, test materials (production, shipping, scoring, reporting)



# Today's Agenda

1. Total Tested Over Time
2. WIDA AMS Reports
3. WIDA AMS Results and Where to Find Them
4. Post-Reporting Data Validation and Service Now Form: Test Discrepancy
5. Parent Notification and Educator Resources
6. Reporting Elements and Benchmarks

# Total Tested Over Time



TESTING TOTALS									
Total Students	2022-2023			2023-2024			2024-2025		
	Online	Paper	Mixed Mode	Online	Paper	Mixed Mode	Online	Paper	Mixed Mode
Kindergarten	0	11,929	0	2	12,802	0	1	13,535	0
Grades 1	12,837	44	5	13,231	29	0	13,789	50	2
Grades 2	12,283	53	0	13,513	37	1	13,599	34	2
Grades 3	11,253	45	2	12,261	44	2	12,643	52	5
Grades 4	10,128	26	7	10,839	42	2	11,006	49	3
Grades 5	7,197	30	4	8,187	41	0	8,327	35	1
Grades 6	6,136	22	1	6,740	25	1	6,992	16	0
Grades 7	6,355	12	0	7,101	20	0	7,372	11	1
Grades 8	5,935	12	0	7,048	14	0	7,356	10	1
Grades 9	8,045	8	1	8,522	14	0	8,858	7	1
Grades 10	6,966	7	0	7,420	8	0	7,520	16	0
Grades 11	5,136	6	0	6,600	11	0	7,037	4	0
Grades 12	4,342	15	0	4,673	5	0	5,851	7	0
Totals	96,613	12,209	20	106,137	13,092	6	110,351	13,826	16
ACCESS Tested	108,842			119,235			124,193		
WIDA Alternate ACCESS Tested	1,806			2,168			2,269		
Large Print Ordered	83			115			83		
Braille Ordered	28			26			19		
Districts Administering	423			422			424		
Schools Administering	1,788			1,796			1,783		

Early Counts

# WIDA AMS Reports

## **ACCESS reports now available in WIDA AMS include:**

- **District Frequency Reports** — Number and percentage of tested students in a single grade within the district that achieved each proficiency level for each language domain and composite area.
- **School Frequency Reports** — Number and percentage of tested students in a single grade within a school that achieved each proficiency level for each language domain and composite area.
- **School Roster Reports** — Scale scores and proficiency levels for each language domain and composite area for a group of students within a single school and grade level.
- **Individual Student Reports** — Individual student scale scores and language proficiency levels for each language domain and composite area.
- **Student Response Files - District** — Contains all student testing data and reported demographic information for the district.

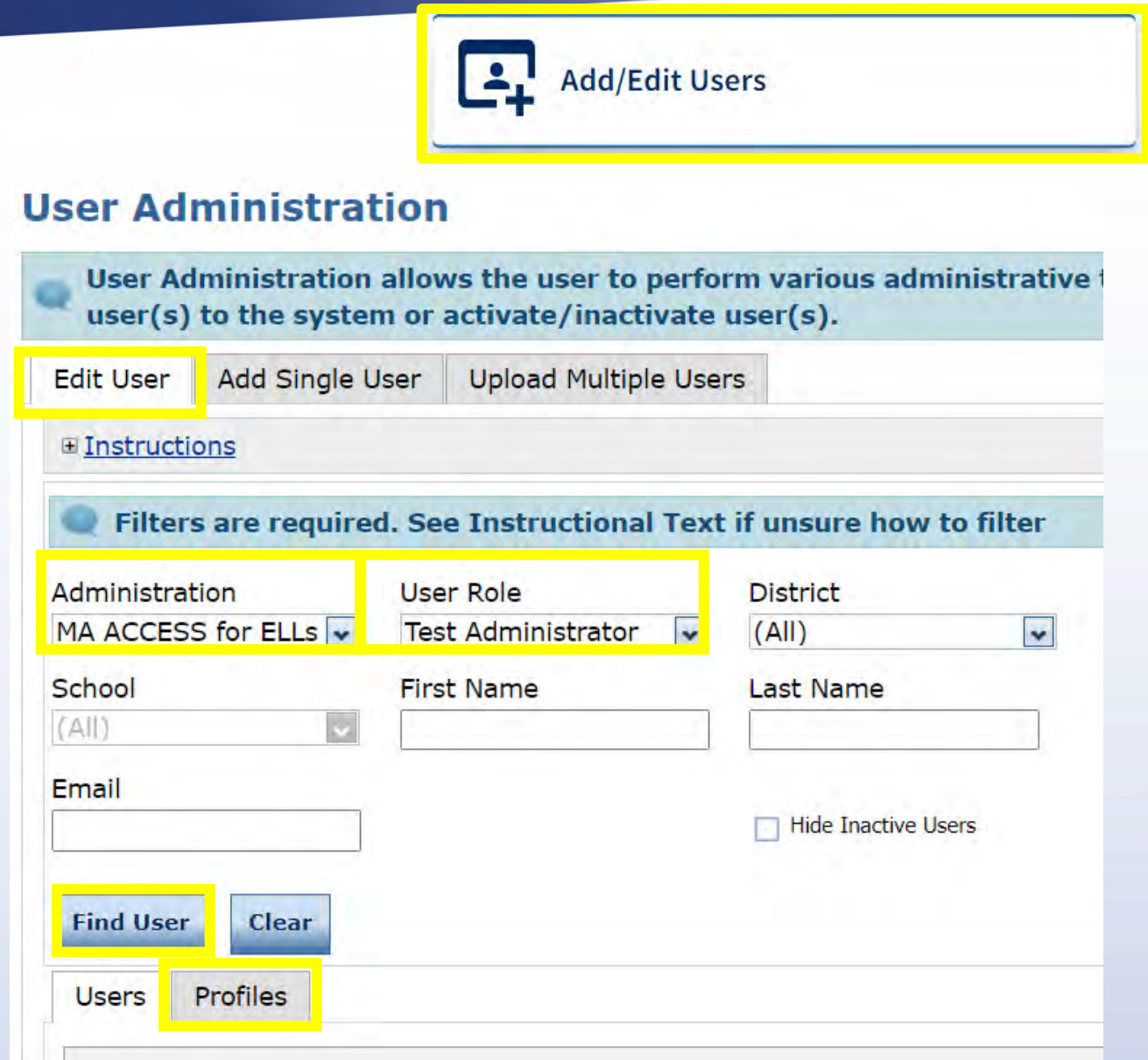


# Who Can View Reports in WIDA AMS?

- **District** ACCESS Test Coordinators can view district- and school-level reports, and .csv files for individual students.
- **School** ACCESS Test Coordinators can view school-level reports.
- **Test Administrators** cannot view reports, unless they have been assigned permission.

# Giving Test Administrators Access to Individual Student Reports

- District Test Coordinator Logs on to AMS and click the **Add/Edit Users** tile.
- In the Edit User tab, Select “**MA ACCESS for ELLs 2024–2025**” under Administration, and “**Test Administrator**” under User Role.
- Click **Find User**.
- Select the **Profiles** tab.



The screenshot shows the 'User Administration' interface. At the top right, there is a yellow-bordered button labeled 'Add/Edit Users' with a user icon. Below this, the 'User Administration' section has a header explaining its purpose. A tab bar at the top of the main area includes 'Edit User' (highlighted), 'Add Single User', and 'Upload Multiple Users'. Below the tabs is an 'Instructions' section. A filter bar states 'Filters are required. See Instructional Text if unsure how to filter'. The filter section contains several dropdown menus: 'Administration' (set to 'MA ACCESS for ELLs'), 'User Role' (set to 'Test Administrator'), and 'District' (set to '(All)'). Below these are input fields for 'School' (set to '(All)'), 'First Name', 'Last Name', and 'Email'. A 'Find User' button (highlighted) and a 'Clear' button are located below the input fields. At the bottom, there are two tabs: 'Users' and 'Profiles' (highlighted). A 'Hide Inactive Users' checkbox is also present.



# Giving Test Administrators Access to ISRs

- Check the users you want to give access to Individual Student Reports (ISRs) and click “**Assign Permissions**”.

Find User

Clear

Users

Profiles

User Profiles

<input type="checkbox"/>	Last Name	First Name	Email	Role	Administration	District	School
<input checked="" type="checkbox"/>	Last name	First name	name@address.edu	Test Administrator	MA ACCESS for ELLs - 2022-2023	MA00010000	00010020
<input type="checkbox"/>	Last name	First name	name@address.edu	Test Administrator	MA ACCESS for ELLs - 2022-2023	MA00010000	00010020

2 Item(s) Displayed

Copy to New Administrations

Assign Permissions

Remove Permissions

Assign Role

Export All to Excel

# Giving Test Administrators Access to Individual Student Reports

- Scroll through the list of available permissions in the left-hand box.
- Select **DRC IRS – Access** *and* **DRC IRS - Teacher**.
- Click the single, right-pointing arrow.
- Click **Save**.

**Assign Permissions**

You can only assign permissions on this screen, not remove them.  
Permission(s) in the right-hand list will be added to the user profile(s) you selected on the previous screen.

**Tip:** When you select a permission, its description will display below the list

Available Permissions		Assigned Permissions
Administrator		
Correction Primary Window		
Correction Secondary Window		
Documents - View		
<b>DRC IRS - Access</b>	▶	
DRC IRS - District	▶	
DRC IRS - School	▶	
DRC IRS - State	▶	
<b>DRC IRS - Teacher</b>	▶	
Enrollment - Primary Window	▶	
Import Management	▶	

To see the description, select a permission

**Save** **Cancel**